

GOLDBELT/SUBSIDIARY EMPLOYMENT APPLICATION

Name (Last, First, Middle)	Date of Application
Address (Street or P.O. Box)	Social Security Number
	Home Phone
City, State, Zip Code	Work Phone E-mail Address
Goldbelt shareholder name and ID No. Shareholder Relationship: Self <input type="checkbox"/> Spouse <input type="checkbox"/> Parent <input type="checkbox"/> Grandparent <input type="checkbox"/> _____ Name _____ Shareholder ID No. _____	Other ANCSA Corporations in which you are enrolled: Other American Indian tribe in which you are enrolled:

Goldbelt, Incorporated and its subsidiary companies embrace the healthy concept of a Drug Free Workplace and may require pre-employment drug screening as well as ongoing random testing of all employees.

POSITION

Position(s) applying for: _____

Salary expectations: (hourly wage or annual salary) \$ _____

Employment desired: (check all that apply) Full Time Part Time Temporary Seasonal

Are you willing to relocate? Yes No Are you willing to relocate at your own expense? Yes No

Are you legally entitled to work in the United States? Yes No

Are you prevented from lawfully becoming employed in the country because of visa or immigration status? Yes No
(Proof of citizenship or immigration status will be required upon employment.)

If you are under 18 years of age, can you provide required proof of eligibility to work? Yes No

Have you ever filed an application with us before? Yes No

Have you ever been employed with Goldbelt, Incorporated or any subsidiary or affiliated companies before?
 Yes No If yes, give company name and date: _____

Are you currently employed? Yes No May we contact your present employer? Yes No

Do you authorize Goldbelt to share your application with all Goldbelt subsidiaries and/or partners? Yes No

On what date would you be available to work?

Are you currently on layoff, or furlough status and subject to recall? Yes No

Can you travel, if the job requires it? Yes No

Are there any travel restrictions or travel limitations you may have about which we should be aware? Yes No

If yes, please describe: _____

Within the past seven (7) years, have you been convicted of an offense/felony or released from incarceration? Yes No
(Conviction will NOT necessarily disqualify an applicant from employment.)

If yes, please describe the circumstances of your conviction: _____

(PLEASE COMPLETE AFTER REVIEWING THE REQUIREMENTS OF THE POSITION FOR WHICH YOU ARE APPLYING.)

Are you able to perform the functions of this position with or without an accommodation? Yes No

Describe any required accommodations:

EDUCATION

	HIGH SCHOOL	UNDERGRADUATE COLLEGE/UNIVERSITY	GRADUATE LEVEL COURSES
School name and location in appropriate column			
Years completed (circle)	9 10 11 12	1 2 3 4	1 2 3 ____
Diploma/Degree (Yes or No, and degree earned if applicable, and date received) in appropriate column	<input type="checkbox"/> Yes <input type="checkbox"/> No Degree: _____ _____ Date: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No Degree: _____ _____ Date: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No Degree: _____ _____ Date: _____
Describe courses of study (major or emphasis) in appropriate column			

Describe any specialized training, skills, apprenticeship, vessel experience, job-related training received in the U.S. military and/or vocational training gained:

List any technical skills, special skills or abilities you possess	List any professional licenses/certificates you have obtained

PLEASE MARK YOUR LEVEL OF COMPETENCE IN THE FOLLOWING COMPUTER SOFTWARE AREAS:

	HIGHLY PROFICIENT	PROFICIENT	SOMEWHAT PROFICIENT	NO SKILLS
Microsoft Word				
Other word processing software (specify)				
Excel spreadsheets				
Other spreadsheet software (specify)				
Exchange, Outlook or other electronic messaging system				

Other computer software you have used (specify)				
Ten key calculator				
Other office equipment you have experience using (specify)				

EMPLOYMENT HISTORY

Please complete the following sections requesting employment information, starting with your **most recent** employer. **You may attach a resume however, the information below must be completed for consideration for employment.** Attach additional sheets if needed.

Company name	Telephone number with area code
Mailing address	Employed (month and year)
City State Zip	
Name of supervisor or manager	From: to: Monthly salary/hourly rate
Job title	Start: \$ end: \$ Duties
Reason for leaving	

Company name	Telephone number with area code
Mailing address	Employed (month and year)
City State Zip	
Name of supervisor or manager	From: to: Monthly salary/hourly rate
Job title	Start: \$ end: \$ Duties
Reason for leaving	

Company name	Telephone number with area code
Mailing address	Employed (month and year)

City State Zip	
Name of supervisor or manager	Monthly salary/hourly rate Start: \$ end: \$
Job title	Duties
Reason for leaving	

REFERENCES

Please provide the name, address and phone number of **three people for whom you have worked**, who are not related to you, and **whom we can contact now**.

Name: (Last, First, Middle)	Mailing address:	Phone number with area code:
	City State Zip	
Name: (Last, First, Middle)	Address:	Phone number with area code:
	City State Zip	
Name: (Last, First, Middle)	Address:	Phone number with area code:
	City State Zip	

Please provide the name, address, and phone number of **two people for a character reference**, **whom we can contact now**.

Name: (Last, First, Middle)	Address:	Phone number with area code:
	City State Zip	
Name: (Last, First, Middle)	Address:	Phone number with area code:
	City State Zip	

COMMENTS: _____

Shareholder Hire Preferences: As an Alaska Native Claims Settlement Act Corporation, Goldbelt, Incorporated, (and its related entities where the corporation maintains 25 percent ownership interest), is allowed under Federal law to extend hiring and training preferences to its shareholders, shareholders' descendants and spouses, other ANCSA corporation shareholders and/or Native Americans. Extension of preference for initial hire and training is based on legislation enacted by Congress to promote Native shareholders in achieving maximum participation in decisions affecting their rights and property, and to enhance the welfare of Alaska Native people. Goldbelt Native shareholder employment and training preferences are a benefit of stock ownership based on Native shareholder political affiliation and are not a direct benefit of race or ethnicity. Employment and training preferences are based on the individual's status as a shareholder of Goldbelt, Incorporated, enrollment as a tribal member or other evidence of affiliation with a Native community or tribe.

Equal Employment Opportunity Policy: The corporation affords all employees and job applicants equal employment opportunities in hiring, promotion and all terms and conditions of employment without discrimination because of age, sex, marital status, race, religion, color, veteran status, national origin, or the presence of any sensory, mental or physical disability, unless based upon a bona fide occupational qualification.

I certify that all of the information I have given in this application is true and complete to the best of my knowledge. I authorize Goldbelt, Incorporated's Human Resources Department to make confidential inquiry into my suitability for positions for which I may be considered and to investigate statements contained in this application for employment as may be necessary to determine employment qualifications and fitness to make employment decisions. I authorize any person, firm, company, governmental agency, and/or school having control of documents or records, and other information pertaining to me to release, on a confidential basis, the information requested by Goldbelt, Incorporated, or its representatives.

I understand and agree that all documents, records and other information furnished to the company are privileged and confidential. I understand that any failure to provide complete information or any misrepresentation in the information I provide, whether on this form or otherwise, may lead to Goldbelt, Incorporated's refusal to hire me or to termination of employment. I understand that Goldbelt, Incorporated is an **"at will"** employer, and offers no employment contracts or guarantees of minimum length of employment and that my employment and compensation can be terminated, with or without cause, and with and without notice, at any time, at the option of either the company or myself. I understand that no representative of the company or employee has the authority to make any agreement contrary to the foregoing, except the President in writing.

Applicant's Signature: _____ Date: _____